



Cleveland

**3344-11-09 Leave of absence (non-bargaining unit members only).**

(B) Leave with pay.

(3) Procedure for application and review.

(a) Applications from faculty members seeking professional leave for the following academic year should be submitted to the department chair, or, in colleges that do not have departments, to the office of the dean, by September fifteenth. The proposal should include the following:

(i) An indication of the specific semesters for which the leave is requested;

(ii) A plan that defines carefully and as completely as possible the purpose of the leave and specifies clearly its expected outcomes;

(iii) A description of any fellowship and/or gr0.21 pw 12 -1.15 Td{()5-(th