

# **ESL Student Handbook**

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## **Important Phone Numbers**

Resources for International Students	<b>Emergency Numbers</b>
CSU ESL Program875-9669 MM 205	Ambulance, Fire, Police911
Center for International Student Services 687-3910 BH 412	Health and Wellness Services687-3649 IM 210
Campus411/All-in-1 Services	CSU Police687-2020 Campus Safety Building
International Admissions	National Poison Control1-800-222-1222
Transportation	Personal Problems
ACE Taxi Service	Counseling Services687-2277 UN 220
Greyhound(216)-781-0520	Women's Center687-4674 BH 142

## **Other Transportation**

#### BUS

The local bus system is called "RTA". Officially, it is the Greater Cleveland Region Transportation Authority. The website is <a href="www.riderta.com">www.riderta.com</a> and gives schedules and maps for buses, rapid (rail) and trolleys. Once students have paid tuition (or made their first payment on a payment plan), they can buy a "U-pass" sticker for \$57 for the semester. The U-pass is only good during the semester, not during breaks

The buses that come to campus include 55 (also known as the Cleveland State line) which and has stops in Bay Village, Westlake, Rocky River, Fairview Park and Lakewood before coming to campus. Healthline comes along Euclid Ave from Cleveland Heights (East side). Several other lines come from the suburbs and come to the CSU area or downtown where you can catch a trolley to CSU.

#### **RAPID**

The rail lines (red, blue and green lines) crossing at Tower City (downtown) and can take you to places like Cleveland Hopkins International Airport (red), West Side Market, Cleveland Heights, Shaker Square (Shaker Heights) and Little Italy.

**Trolley**: The trolleys are buses, but are painted to look like old-fashioned buses. They are free "with a smile". E-line runs from downtown to the CSU area on Euclid Avenue. Monday - Friday

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## **IELP Registration:**

Students must first test and be placed into an appropriate level of the Intensive English Language Program. ESL Program staff will register the student in the correct courses. The information should show up on the students' campusnet account the next day. Students should make payment or begin a payment plan by the first day of class. Non-payment will cause late fees to be added and could create holds. If a student still has tuition due at the end of a semester, he/she will not be able take final exams or receive grades/certificates. In addition, he/she cannot register for the next semester.

## **Refund Policy:**

Personal: You may ask the staff

- 1.5-2.4= Level 2 Students at the low intermediate level vary in their level of fluency. They are often able to communicate with native speakers in most social situations, but their fluency and control of accuracy is often weak in some, if not all skill areas. They are preparing for academic study, but still have significant weaknesses. Instruction focuses on practice in a variety of social and academic contexts and an increasing development of accuracy and fluency. Integrated Skills courses introduce the use of critical thinking and higher-order skills and use of these skills to interpret, infer and report.
- <u>2.5-3.4= Level 3</u> Students at the high intermediate level vary in their level of fluency. They are often able to communicate with native speakers in most social situations, but their fluency and control of accuracy may be weak in one or more areas. They are approaching readiness for academic study, but still have weaknesses. Instruction focuses on practice in a variety of academic contexts and some social contexts and an increasing development of accuracy. Instruction focuses on integrating the language skills, the introduction of critical thinking and higher-order skills and use of these skills to organize, paraphrase, summarize, interpret and infer.
- 3.5 + = Level 4 Students at the Advanced level are often quite fluent in both social and academic language. Students at this level often have superior language skills, but still need practice with critical thinking and higher–order skills and for consistency in accuracy and fluency. There may still be some students who have higher proficiency in some skills while still lacking in others. Those students with educational goals are almost ready for full-time academic study and those with c2 0 61tp2 Tf1 0 0 1 182.33 448.rE1

policy. Students will receive warnings and probation before dismissal. A formal memo will come from the IELP director and/or from the Center for International Services if a SEVIS record is about to be terminated.

#### **IELP Textbook Policy:**

IELP students need to buy books at the beginning of a semester. Students must use this clean, new text, not a book with all the answers. The textbook(s) must be brought to every class session. Students who do not bring these textbooks will be unprepared for class assignments/activities, which could negatively affect the course grade.

#### **Advancement:**

Students must have passing grades in all courses in order to move to the next level.

- Level 1 or 2: Students in level 1 (elementary) and level 2 (low intermediate) must receive 70% in order to move to the next level. It is helpful to show some improvement on the ITEP SLATE
- Level 3: Students in level 3 (high intermediate) must receive 75% course grades <u>and</u> have ITEP SLATE test scores of 3.0 (overall) in order to pass to level 4. Low ITEP scores will require a review of grades.
- Level 4: Students may pass a level 4 (Advanced) course with 80% course grades, but must also have certain ITEP SLATE test scores (see below) for program completion.

Skipping a level (not 4) is sometimes possible. A student must have grades over 80% and ITEP SLATE scores equal to those needed for initial placement in the new level. Borderline cases will require teacher recommendations. Any student with questions must make an appointment with the ESL Program Director.

#### **Repeating Courses:**

If a student fails a course in IELP or Pathway/UStart, s/he may repeat the course once. S/he may advance to the next level in other courses that s/he passed. The student must continue to show progress and maintain legal immigration status. The Center for International Studies and Programs provides students with information and advice about immigration status and regulations. The IELP will remind students about these regulations during advising meetings.

#### **Completion**:

Students in level 4 (Advanced) must receive 80% course grades and have ITEP SLATE test scores of 4.9, (4.5-4.9 accepted with passing grades, nothing below 3.5) to complete the program. Completion of the Advanced level (4) fulfills the language proficiency requirement for admission to Cleveland State University. Completion Certificates will be awarded at a reception at the end of the semester or session. Students who pass their courses will still receive an attendance certificate, b State

All students may go to the Health and Wellness Center, whether they have CSU student insurance, Global insurance

Gen Ed courses. The courses are taken over two semesters and are approved by the university curriculum committee.

There is an integrated skills course (ESL 50) that provides 10 hours of language instruction and an "Introduction to university life" course called Live, Learn, Grow 1 (ESL 51), which is part of a series and provides 1 hour of instruction related to the university, expectations and resources available to international students. Students at this level are quite fluent in both social and academic language. They have superior language skills, but still need practice with critical thinking and higher–order skills and for consistency in accuracy and fluency. There may still be some students who have higher proficiency in some skills while still lacking in others. They are proficient enough to take a math course and the Live, Learn Grow course. Instruction focuses on integrating the language skills for practice in organizing, paraphrasing, summarizing and synthesizing academic English in spoken and written forms. The course syllabus provides student learning outcomes, grading and advancement information. The SLOs for ESL 50 support these skills.

The next level pathway course (ESL 52) that provides 2 hours of language instruction. The students are proficient enough to take on 4 other academic courses. It focuses on communication strategies, but it also integrates other language skills such as reading for summary and discussion and grammar for spoken English. The course syllabus provides student learning outcomes, grading and advancement information. The SLOs for ESL 52 support these skills.

The test scores required for placement in the English for Academic Purposes courses (ESL 50 & 52) are listed below. ESL 51 is taken concurrently with one of these courses during a student's first semester. Discussion is ongoing with Cleveland State Global, so there may be minor changes in registration based on a student's GPA and whether he/she is new or a transfer student.

Proficiency test score IELTS 5, TOEFL 52-60, ITEP Academic 3.3 or Duolingo 85.

1st Semester: Student placed in ESL 50 and 51. Also registered for a Geent pl00300570055& Mlobas in registration

Attendance is reported on Starfish to Campusnet by instructors on a regular basis. The ESL Director checks attendance. Students will receive one warning before being put on probation. Students are reminded that attendance is required for visa status, to continue in the Global Pathway program and to reap the benefit of course instruction.

**Pathway/Ustart repeating courses:** Students must get a grade of C (70%) or better in order to move on to the next semester or full academic registration. Students are allowed to repeat a course.

## **Housing Options**

On-campus housing! Please contact Resident Life at <a href="http://www.csuohio.edu/residence-life/residence-lif

Off-campus housing: There are several properties near campus:

**Reserve Square** 1701 East 12th St. (888) 292-6315 www.reservesquareapts.com

**Statler Arms** 1127 Euclid Ave. (216) 696-6800 www.thestatlerarmsapartments.com

**The Langston** 2044 Euclid Ave. (216) 694-8946 <a href="https://www.TheLangston.com">www.TheLangston.com</a>

**1900 Euclid Lofts** 1900 Euclid Ave, (216) 241-9800 <a href="http://www.thecoralcompany.com/">http://www.thecoralcompany.com/</a>

Walker & Weeks 2404 Prospect Ave, (216) 566-7676 www.walkerweeks.com

The Edge 1750 Euclid Ave, 216-687-5196 https://www.csuohio.edu/residence-life/edge-euclid

The Domain 2200 Prospect Ave 216 344 0566 https://www.domainatcleveland.com/

**Hotels: There are several hotels nearby:** 

**Hampton Inn** 1460 East 9th St. (216) 241-6600

11am-9pm 216-331-3826

#### **Dining on campus:**

Viking Market (Student Center 2<sup>nd</sup> floor)
Viking Food Court (Student Center 2<sup>nd</sup> floor)
Various coffee shops (Student Center, Fenn Tower, Link & Business)
Tacos (1<sup>st</sup> floor Berkman Hall
Convenience stores (Student Center 2<sup>nd</sup> floor

### Religious and Cultural Student Clubs at CSU

#### Saudi Student Association

Advisor: Shehadeh Abdelkarim

Phone: 687-6964

Culture In Action

Advisor: Robert Chavez

Phone: 687-9395

#### **African Student Association**

Advisor: Maggie Jackson

Phone: 687-4599

Indian Student Organization
Advisor: Harlan Smith

Phone: 687-3910

#### **Black Student Union**

Advisor: Michael Williams
Phone: 523-7211

#### **Chinese Club**

Advisor: Qizhi Zhang Phone: 687-3929

#### **Chinese Students and Scholar Association**

Advisor: Zhiqiang Gao Phone: 523-7211

#### **Campus Crusade For Christ**

Advisor: Michael Williams

Phone: 687-3929

## **American Society of Engineers of Indian**

Origin

Advisor: Chandrasekhar Kathapalli

Phone: 687-2562

#### Equip

Advisor: Rick Walton Phone: 687-5426

#### **Korean Student Organization**

Advisor: Chansu Yu Phone: 687-2584

#### **Latinos Unidos**

Advisor: Jamie Vega Phone: 687-5227

#### **Muslim Student Association**

Advisor: Shehadeh Abdelkarim

Phone: 687-6964

#### **Turkish Student Association**

Advsior: David Anderson

Phone: 687-5580

#### **Lebanese Student Organization**

Advisor: Abed el-Rahman Tayyara

Phone: 687-2562

#### **Campus Bible Fellowship**

Advisor: Raj Javalgi Phone: 687-4757

#### **Taiwanese Student Association**

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