

3344-13-02 The faculty senate.

- (A) Membership categories (revised June 28, 2011). There shall be a faculty senate constituted as follows:
 - (1) Elected members as follows: two representatives of the teaching faculty from the college of graduate studies. For all other colleges*: colleges with fewer than twenty-five full-time faculty members eligible to serve as elected members of faculty senate shall have one representative for each five eligible faculty members; colleges with twentyfive or more full-time faculty eligible to serve as elected members of faculty senate shall each have five representatives, with one additional representative for each such twenty-five members

The corresponding members representing the two professional staff organizations shall be chosen in the following manner:

- (1) Eligibility. Only professional members of the two professional staff organizations shall be eligible to act as

The four student corresponding non-voting members shall be appointed by the student appointments board for terms of one year each. Such students shall have earned forty-five credit hours and shall have a GPA of at least 2.50 for all credit hours earned. No student may be appointed unless an adequate and timely notice requesting student applications appears in student publications. Vacancies in student membership on faculty senate occurring during the term of office shall be filled by the student appointments board for the remaining term of service when one full semester or longer (summer term not included) remains of his or her term of service.

(F) Faculty senate quorum.

A majority of the voting members of the faculty senate shall constitute a quorum.

(G) Faculty senate officers.

The faculty senate shall be served by three officers chosen from its elected membership (paragraph (A)(1) of this rule). These three faculty senate officers shall be senate president, the senate vice president, and senate secretary.

(1) Senate president's duties and responsibilities. The faculty

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- (f) Manage the faculty senate administrative office (paragraph (G) of this rule);
- (g) And perform such other duties as may be assigned by

reports, and similar documents;

- (e) And perform such other duties as may be assigned by the bylaws, by the senate president, and by actions of the faculty senate.

(H) Election of officers (revised September 20, 2007).

- (1) Elected members of the faculty senate who have served as a chair of a standing faculty senate committee or as an elected member of the faculty senate for at least one year and who hold tenure shall be eligible for election to the offices of

(J) Faculty senate meetings.

Written notice of the time and agenda of all meetings of the faculty senate shall be given to members of the faculty senate by the faculty senate secretary approximately one week in advance of the meeting. The faculty senate shall schedule a meeting at least once each month from September through May. Meetings in addition to the regular monthly meeting may be held on call of the faculty senate president or on the written request to the faculty senate secretary of six elected members of the faculty senate. Meetings shall be open to all members of the university community. Visitors from outside the university may attend by permission of the faculty senate.

(K) Faculty senate duties and responsibilities. The faculty senate shall have the duties and responsibilities to:

- (1) Initiate educational and academic policies of the university. The faculty senate shall have the authority to designate ad hoc committees for this purpose and to act upon reports from any university committee to the extent that the academic policies of the university are affected. There shall be standing committees of the faculty senate as specified in these bylaws (rule 3344-13-03 of the Administrative Code).
- (2) Adopt rules to effectuate the educational and academic policies of the university.
- (3) Bring up for consideration proposals on matters pertaining to the general welfare of the university, including any parts of it such as faculty, students, or administrative units.
- (4) Make recommendations to the administration relative to buildings, budget priorities, and new proposals and developments.
- (5) Act upon all matters of routine faculty business in pursuance of already established university policies.
- (6) Elect members to the equal opportunity hearing panel. Four of the total of twelve faculty members shall be elected each year for a three-year term. The election shall take place in the spring semester of each academic year.

(7) Summaries of the actions of the faculty senate shall be sent to all members of the university faculty and professional members and student members of faculty senate within approximately fifteen days following the meeting.

(L) Faculty senate voting (revised September 20, 2007).

Issues brought before the faculty senate shall be decided by a majority of members present and voting, except that members of Senate standing committees shall be elected by plurality vote. Voting shall be by voice or show of hands, except that a secret ballot may be taken by a majority vote of those present and voting.

(M) Faculty senate procedures.

All meetings, except as otherwise provided for by the faculty senate, shall be conducted according to the most recently revised edition of Robert's Rules of Order.

(N) Faculty senate attendance.

A faculty senator who cannot attend a senate meeting shall provide notice to the faculty senate secretary no fewer than twenty-four hours in advance of the meeting. Failure to provide such notice will constitute an unexcused absence for the senator, to be recorded by the faculty senate secretary. If a senator accumulates two unexcused absences during an academic year, the faculty senate secretary will inform the caucus of the college represented by the senator of the absenteeism. If a senator has been declared an absentee, the college caucus will have the option to replace the absentee senator using the temporary election provisions described in paragraph 3344-13-02(B)(4) of the Administrative Code.

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