



**3344-13-03 Standing committees.**

(A) Committee names.

The following committees shall be standing committees of the faculty senate.

- (1) Academic steering committee
- (2) University curriculum committee
- (3) Admissions and standards committee

appointed or elected member shall serve more than two consecutive terms on any committee other than on those committees in which the chairperson serves on the academic steering committee. In those cases, members may serve three consecutive terms so long as there would be no more than 50% of the members in their third term. Provision shall be made for staggering the membership so that continuity is provided. In staggering the membership, the one-year appointments or elections shall count as one term of the two-term or three-term consecutive limit (paragraph (D)(1) of this rule).

- (3) For the purposes of representation on committees, freestanding schools are treated as colleges.
- (4) Student members of standing committees shall be appointed by the student appointments board for terms of one year each and may be reappointed for a second term. Such students shall have earned forty-five credit hours and shall have a GPA of at least 2.50 for all credit hours earned. No student may be appointed unless an adequate and timely notice requesting student applications appears in student publications.
- (5) A person may serve on no more than two standing committees at any one time and then only if one is the academic steering committee or the university personnel committee. No person may serve concurrently on the university faculty affairs committee and the university personnel committee or the university peer review committee. If the chairperson of any standing or ad hoc committee to which faculty members are appointed by the academic steering committee is not an elected member of faculty senate, designation as chairperson thereby makes the chairperson an ex officio limited member of faculty senate so long as the faculty member is chairperson of that committee. This limited membership includes only the right to introduce and discuss motions from the

standing or ad hoc committee of which the faculty member is chair. This limited membership does not include any other rights, such as the right to vote or to be included in quorum computations.

- (6) In the event of the death, resignation, or leave of an appointed or elected member of a standing committee,

- (1) The committee shall consist of the senators designated in the schedule of members of the committee on the part of the senate.

designated committee chairpersons shall have, as a result of their designation, ex officio limited membership on faculty senate in accordance with paragraph (B) of this rule above. Eligibility to be appointed members of each committee is described in the section relating to that committee. The names of the members of each standing committee shall be reported to the senate secretary.

- (b) To prepare the agenda for faculty senate for distribution by the senate secretary.
- (c) To take such action regarding affairs of faculty senate as may be necessary between meetings.

in each of two areas: humanities and social sciences; one appointed member from the graduate council; and two student members.

- (2) The functions of the committee are:
  - (a) To make recommendations to the faculty senate concerning the establishment, inclusion by merger, alteration, and abolition of: all curricula offered by the university; all degrees and certifications conferred under authority of the university; all colleges, departments, schools, and bureaus.
  - (b) To make recommendations to the faculty senate on certain proposals from the various colleges respecting courses and curricula. These certain proposals are those affecting a course or curriculum outside the college making the proposal and those proposals setting up a new curriculum.
  - (c) To make recommendations to the faculty senate upon proposals from the various colleges respecting academic degrees (see paragraph (G)(4) of rule 3344-13-01 of the Administrative Code). These recommendations to the faculty senate shall be made only after notice thereof, in at least abbreviated form, has been given to the university organization. Failure of the

university subject-matter requirements for graduation.

(e)





committee or the university peer review committee. The committee shall select its own chairperson.

- (2) The functions of the committee are:
  - (a) To review and evaluate the tenure regulations set forth in rule 3344-11-03 of the Administrative Code and report to the faculty senate any recommendations for modifying them.
  - (b) To hear all cases for exception to the tenure regulations for non-bargaining unit faculty and recommend appropriate action to the chief academic officer.
  - (c) To review procedures to be followed in implementing rule 3344-11-06 of the Administrative Code dealing with the formal disciplining of a faculty member or the dismissal of a faculty member for the college of law and non-bargaining unit faculty and to recommend changes to the faculty senate.
  - (d) To serve as the formal hearing committee specified in the procedural standards in faculty dismissal proceedings with the responsibilities there specified (see rule 3344-11-06 of the Administrative Code) and as a hearing committee for all other grievances related to faculty personnel policies for non-bargaining unit faculty. In the event that the faculty affairs committee has already been concerned in hearing a faculty grievance which bears upon subsequent dismissal proceedings against the faculty member, an ad hoc committee shall serve as the formal hearing committee in the dismissal proceedings for that case. The ad hoc committee shall be elected by faculty senate in the same way and with the same composition as

specified for the faculty affairs committee, with due regard for the qualifications set forth in rule 3344-11-15 of the Administrative Code. No person previously involved with the faculty grievance shall be eligible for election to the ad hoc committee.

- (e) To study and evaluate all other personnel policies relating to the faculty and make recommendations to the faculty senate or the AAUP as appropriate. Illustrative areas are promotion, salary, leaves, outside work for pay, military service, academic freedom, insurance and other fringe benefits, parking, teacher rating scales, and retirement.
- (f) To serve as a body for the ongoing evaluation of the faculty personnel policies and make recommendations, when appropriate, to the faculty senate. This committee shall receive by reference all proposed amendments to the bylaws. It shall publish the bylaws, keep them up to date and republish them at such intervals as may be desirable. Recommendations concerning the bylaws shall be sent to each member in advance of presentation to the faculty senate and notice shall be given of the meeting of faculty senate at which the recommendations are to be reported for action.
- (g) To hear all misconduct charges against faculty members arising under paragraph (A) of rule 3344-11-06 of the Administrative Code, such hearings to conform to the procedures given in paragraph (A) of rule 3344-11-06 of the Administrative Code, provided that adequate provision shall have been made for the informal, voluntary adjustment of the issue or issues so as to permit the matter to be terminated by mutual consent. To decide in conference, on the basis of

the hearing, whether the alleged misconduct warrants a recommendation of disciplinary action. A finding of disciplinary action shall require the approval of the board of trustees to take effect, and the accused shall have full recourse to law, thereafter.

- (H) Student life committee.
  - (1) The committee shall consist of the chief officer for student affairs (or designee) and a representative from the appropriate office of inclusion and multicultural engagement as ex officio corresponding members. Voting members shall include six appointed members of the full-time faculty and six appointed members from the student body.
  - (2) The functions of the committee are:
    - (a) To recommend to the faculty senate proposed legislation affecting student life and activities.
    - (b) To make recommendations to the chief officer administrative responsibilities.
    - (c) To supervise student publications.
    - (d) To supervise student organizations. In particular, any group of students desiring to organize and be recognized as a university organization shall obtain permission from the committee.
    - (e) To serve as an advisory body in the coordination and development of the various student personnel services.

- (f) To recommend to the faculty senate policies regarding financial aid, counseling, and special educational services, including cooperative education.
- (I) Committee on athletics.
    - (1) The committee shall consist of the director of athletics, the faculty representative to the NCAA as ex officio corresponding member, six appointed members of the full- time faculty, and three student members.
    - (2) The functions of the committee are to develop policy governing intercollegiate athletics with approval of the faculty senate on matter of significant importance. This policy shall cover schedules, eligibility, awards, ticket distribution, and public and campus relations of the athletic program and shall serve to guide the administration of intercollegiate athletics by the director of athletics.
  - (J) Diversity and inclusion committee.
    - (1) The committee shall consist of the chief diversity officer (or designee) as ex officio member, five faculty members elected by the senate and one student member. The committee will elect a member to sit on the p council on diversity.
    - (2) The function of the committee is to help the senate

(b) To advise senate on the state of relations among diverse groups on campus.

(K) Library committee.

(1) Ty5 0 0



- (a) To monitor the fitness of existing classrooms for educational use and to assist physical plant in rectifying problems in specific areas.
  - (b) To evaluate the suitability of proposed classroom space for academic use.
  - (c) To oversee policies on classroom allocation and evaluate their effectiveness.
- (N) Academic technology committee.
- (1) The committee shall consist of one appointed faculty member from each of the colleges (except the honors college and the college of graduate studies); two nonvoting ex officio members, including the administrative head for information services and technology department, and the director of the center for instructional technology and distance learning (or designee), and two student members.
  - (2) The functions of the committee are:
    - (a) To assess the information services and technology and instructional media services provided for academic use and to determine the academic needs in this area - to include the use of software, services, computers, and their peripherals, and all computational and instructional media equipment in faculty research and classroom teaching. In performing this function the committee shall have access to any pertinent material including all usage data and shall define the criteria used to assess the adequacy of information services and technology.
    - (b) To report its findings and make recommendations to the chief academic officer through the faculty senate.





comments and supplementary materials from the candidate, the peer review committees, the chair, university personnel committee and the dean. In no case does the university personnel committee have the authority to hold hearings concerning dossiers. It shall forward its recommendations on all candidates for promotion and/or tenure, with supporting reasons, to both the candidate and the provost as well as the dean, college peer review committee, chair, and departmental peer review committee (where applicable) by January twenty-fifth.

- (3) The provost shall consider all documents and recommendations, giving particular attention to the university personnel committee recommendations and forward their recommendations to the president by February fifteenth. In no instance shall the provost recommend persons lacking the support of at least one of the faculty committees which have considered the case. If the provost declines to support a candidate having uniformly favorable recommendations, the provost must discuss the case with the university personnel committee recommendation shall be sent to the candidate, university personnel committee (where applicable), dean, college peer review committee, chair, and departmental peer review committee (where applicable) by February fifteenth.

(P) University petitions committee.

(1)



- (a) To participate fully and proactively in creating the budget that is proposed to the president for final action by the board of trustees.
  - (b) To report at each faculty senate meeting on current and future budgetary matters.
- (R) Electronic learning committee.
  - (1) The committee shall consist of one faculty member appointed by faculty senate from each of the colleges (except the honors college and the college of graduate studies); the vice provost for academic planning and the director of the center for e-learning as non-voting ex officio members; and two students.
  - (2) The functions of the electronic learning committee:
    - (a) To increase knowledge, collaboration, and effectiveness of on-line instruction at the university.
    - (b) To develop policies regarding student access to electronic learning courses at the university.
    - (c) To make recommendations regarding the academic security of electronic learning courses.
    - (d) To assure the quality of electronic learning courses at the university.
    - (e) To make recommendations regarding peer and student evaluation of the teaching effectiveness of electronic courses.
    - (f) To participate in strategic planning regarding the future development of electronic instruction at the university.



- (e) To consult with the university administration regarding matters of student success.

**Policy Name:** Standing committees.  
**Policy Number:** 3344-13-03  
**Board Approved:** 03/17/2022  
**Effective Date:** 04/07/2022  
**Prior Effective Dates:** 11/04/1977, 08/14/1980, 10/13/1980,  
04/26/1982, 05/28/1982, 06/21/1983,  
05/20/1985, 05/01/1986, 09/08/1986,  
05/19/1988, 07/29/1988, 11/18/1988,  
08/07/1989, 02/25/1991, 04/19/1993,  
11/28/2001, 09/01/2009, 04/20/2014,  
08/14/2020.