



**3344-69-08 Miscellaneous expenses.**

- (A) Expenses incurred for conference registration fees, stenographic fees, storage of baggage, fax or telephone calls for official university business, and rental of equipment or temporary meeting facilities necessary for the conduct of official university business may be reimbursed.
- (B) Miscellaneous expenses must be itemized separately on the travel approval and expense report. Original receipts must be submitted for all miscellaneous expenses.

**Policy Name:** Miscellaneous expenses.  
**Policy Number:** 3344-69-08  
**Board Approved:** 11/7/2012  
**Effective:** 8/20/2015