



**3344-90-03 Policy regarding “persona non grata” status for campus visitors.**

(A) Policy statement

It is intended that this policy provide a means for regulating the behavior of all persons, except students and university employees, who are present on university property and who are not subject to the jurisdiction of the student conduct code or disciplinary processes applicable to employees. Where doubt exists as to a person’s status as a student, the individual may be charged under this policy and later referred to the chief student affairs officer or designee if the person is determined to be a student.

(B) Definitions

For the purposes of this policy:

- (1) “Persona non grata” means the status assigned to a visitor after a hearing determining the visitor has exhibited behavior which is detrimental to the university community. Visitors who have been designated as persona non grata are not permitted to be present in any university locations.
- (2) “Visitor” means any person who is neither a student, as defined in the student code of conduct, nor an employee of the university.
- (3) “Behavior detrimental to the university community” includes but is not limited to actions by a visitor which result in offenses against persons or property, disruption of university processes or programs, violation of a legitimate order given by a university official, a continuing pattern of violation of university rules and regulations, falsification of documents submitted to the university, or



designee shall schedule a hearing to determine whether persona non grata status should be assigned to the visitor, and shall prepare a hearing notice to be served on the visitor. All hearing notices must be reviewed by the office of general counsel before they are sent or delivered.

- (3) The hearing notice shall contain specific information regarding the hearing, which may be held virtually, including a description of the behavior for which persona non grata status is being considered. It may be served in person, by email or through U.S. mail.
- (4) The hearing notice shall also inform the visitor that, except for attending the hearing at the specified

presented at the hearing, the hearing officer shall determine whether the alleged behavior occurred and is detrimental to the university community. If so, the hearing officer may take into consideration any mitigating or aggravating circumstances to determine whether the visitor should be placed on persona non grata status.

- (8) The hearing officer shall issue a decision in writing within five business days of the hearing. The decision shall specify the length of time that persona non grata status shall last, and provide information as to how the visitor may appeal the decision, as set forth in paragraph (D) of this policy. If the designation of persona non grata status is indefinite, the decision shall provide information as to when and how the visitor may petition for removal of persona non grata status, as set forth in paragraph (E) of this policy.

(D) Appeal

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or should remain in place for a period of time that is less than it was originally decided.

- (5) The chief financial officer's or designee's determination shall be communicated in writing to the visitor requesting removal of the persona non grata status. The chief financial officer's or designee's decision is final.

(F) Intent

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