

**MINUTES OF THE MEETING
OF THE FACULTY SENATE**

DECEMBER 3, 2014

PRESENT: Berlin Ray, Boboc, W. Bowen, Delatte, Ekelman, Elkins, Engelking, Fodor, Galletta, Gross, Hampton, Henry, Holland, Holtzblatt, Kalafatis, Karem, S. Kaufman, Kostead, Krebs, Lazarus, Little, Liu, Lupton, Margolius, Marino, May, Mazumder, Nawalaniec, Niederriter, Robichaud, Spicer,

special education colleagues in the Department of Teacher Education and across the country; and to her associates and friends at Cleveland State University.

“Judy Stahlman grew up in Punxsutawney, Pennsylvania. She received her baccalaureate degree from Indiana University of Pennsylvania and then went on to complete a Master’s degree in special education at Slippery Rock University. Her Ph.D. from the University of Virginia-Charlottesville focused on program evaluation and research. Judy was hired at Cleveland State in 1987 based on her expertise and interest in young children with special needs and of individuals with multiple handicaps. At that time, the field of early childhood special education was in its infancy and Judy played an instrumental role in the development of our Master’s degree program leading to Early Childhood Intervention Specialist licensure. In fact, I do not think it an exaggeration to say that Judy was our early childhood special education program for many years. In addition, she frequently taught our courses on educational interventions for individuals with moderate to intensive special needs, including those with medical disabilities.

Judy’s scholarly work was a part of her larger dedication to teacher preparation and the development, evaluation, and improvement of educational programs for individuals with special needs. This longstanding commitment is perhaps best exemplified by her work on two grant-funded projects that essentially bookended her career. The first involved her work with Dr. Philip Safford of Kent State University with whom she helped develop a systematic model for personnel preparation in Early Childhood Special Education. Under the title, Project Prepare, this grant resulted in the groundbreaking creation of nine competency-based personnel preparation modules designed to encourage professional educators’ adoption of best available practices to meet the needs of

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here and get them out successfully with a degree. He added that this has been a pretty strong theme in the discussions. Dean Boise has given two reports to the Board of Trustees, one at each of the Board of Trustees' meetings this semester. Both meetings have had quite lengthy discussions with the Trustees. Each of the Deans have also come and presented specific programs and initiatives that each college is undertaking with the goal of increasing enrollment as a whole. Dr. Sridhar stated that he would provide

President Berkman said, first and more importantly, he wanted to give Senate an update on the issues regarding the proposed revisions of the SSI formula. He noted that he had reported to Senate previously that as the formula had been re-calibrated based on a year-long consultation, based on a series of dissatisfactions that various universities had with the formula, the new iteration of the formula that appeared, and it appeared first during the summer, had Cleveland State University losing about \$5 million of its base budget. He noted that this was because in essence, our transfer students are at risk transfer students and were being treated differently than transfer students from the branch campuses or transfer students by wholly owned community colleges like Stark and Akron and it was a formula basically driven by assumption which its own data didn't support and that is that students who complete thirty hours credit when they transfer in from a community college, and only those community colleges were counted do nearly as well as students who have no risk. He stated that the data itself does not support the notion that they do nearly as well, particularly, students of color and particularly older students, particularly students with financial needs and clearly students who have all of those risk factors including an academic risk factor. He reported that he began a process really objecting to the way this was being formulated; he said that he was not going to go into all of the details. He reported that today, they finished the fourth meeting of the Executive Committee of Presidents of the IUC which is composed of presidents of Stark State, Miami of Ohio, OU, Wright State, and himself. They did this morning unanimously decide to recommend to the entire Council of Presidents that we don't choose that changes affecting transfer students who are at risk not be adopted this year; that we stay with the formula as constituted. He noted that there are two changes they will adopt. It will cost us a little bit of money but nowhere in the magnitude of the \$5.2 million that we stood to lose in the new formulation. President Berkman reported that in the first year of the biennium the recommendation is that we stay with the current formula with these two revisions. Then, in the next six months, this group from the Executive Committee of Presidents comes back to the group of the Council of Presidents with a recommendation on how at risk transfer students ought to be calibrated within the formula. Unless there i TJ ET Q Q2 (ri) (t) 0.2 (hi) 0.2 (n t) 0.2 (he) sident t(ont) 0.2 (hs) -0.2 (,7q 0.24 B'

one of the fastest high school demographics; it is one of the fastest next to the mix to the

and the three losers lose. President Berkman said that it was really a triumph of reasonableness and h

Dr. Sridhar stated that questions will be held for the Provost after we get through the business items because some faculty need to leave for class.

VII. Report of the Student Government Association (Report No. 20, 2014-2015)

SGA President Allie Dumski hoped that everyone had a nice Thanksgiving. Based on what Provost Mageean said earlier, she is happy to report on textbooks. At this point last year, we were at 79% of the information submitted and this year we are already at 83.7% so it is really good. But, that is still 354 classes without textbooks affecting 5,530 students. She asked if faculty could encourage their peers to get those in as soon as possible. She noted that December 5, 2014 is another critical day for students to turn in their textbooks and get money back at the Book Store so if faculty could get those in, it would be greatly appreciated by the students.

Ms. Dumski reported that besides textbooks, the Student Government is working on various other projects. She wanted to update everyone on some of the other things that they are working on during this last week before finals and the break. She noted that tomorrow SGA is having an open forum on dining in the Student Center and they will also be having an open house that encourages students to fill out the Financial Aid Survey that they have been working on with Professor Barbara Margolius. She asked faculty that have students in their class that are sophomores and juniors to encourage their students to stop by the Student Government Office to fill out that survey or they can fill it out via email. She noted that on Friday, two Senators will be hosting a meet and greet with Dean Sadlek in the Student Center and that will be followed by their Senate meeting at 3:30 PM, also in the Student Center.

Ms. Dumski stated that they are really working on transparency for the SGA organization and so they have developed a newsletter that they will be distributing. She noted that she brought some of the newsletters if anybody would like one. The newsletter is just to keep everybody updated on what SGA is doing and how to get involved and any other information that people may need.

Ms. Dumski reported that an issue that has come to SGA's attention recently has been sensitivity of international students. She noted that with the diverse population we have here at CSU, it is important to take into account the various backgrounds and cultures that we deal with. The SGA Board will be doing some research for their winter break to better knowledge themselves on the different and representative cultures on campus. SGA is also suggesting that perhaps faculty include some sort of training in the new faculty orientation so that everybody can treat our international students on the same level and same sensitivity.

Finally, Ms. Dumski commented that as the semester comes to a close, SGA encourages faculty to submit textbooks and grades on time. Ms. Dumski said she also hopes that everyone has a nice break and holiday season.

Dr. Fred Smith, chair of the University Curriculum Committee, asked about the December 5th date that Ms. Dumski had mentioned earlier.

Ms. Dumski responded that December 5th is another critical date to submit textbooks by because students get more money back for their textbooks when they turn them in. The sooner that the Book Store knows what textbooks are being used again for next year, that increases the amount of money students get back when they turn their textbooks back in.

Dr. Sridhar confirmed that Ms. Dumski is talking about the requests for textbooks for the semester; not turning the books back in.

Ms. Janet Stimple, Asst. Vice President, Registrar's Office, noted that if the Book Store knows that a certain book is going to be used in the spring, the students will get more money back from the Book Store when the students return their books.

Dr. Sridhar commented that books are not being returned before final exams.

VIII. Election of At-Large Member of the UPRC (University Peer Review Committee)

Dr. Sridhar mentioned the issue of the UPRC (University Peer Review Committee). He noted that Professor Lynn Deering, the At-Large member of the

Dr. Sridha

Senate received the “For Informational Purposes Only” items.

X. Admissions and Standards Committee

Professor Jordin Yin, Chair of the Admissions and Standards Committee, reported that the committee had two items; one of them overlaps with the UCC and that happens to be item B, the proposed Honors College.

A. Proposed Revisions to Academic Standards Policy Language (Report No. 26, 2014-2015)

Professor Yin noted that item A is a proposed revision to the Academic Standards Policy Language. He stated that this is a cleanup of the new language that was approved last year covering Academic Warning, Academic Probation, Academic Suspension and Academic Separation including a somewhat revised process for handling Academic Suspension and Academic Separation. UCC recommends that students who fall into the two categories (Academic Suspension and Academic Separation) will be reviewed by a centralized committee of Associate Deans or (their designee) which seems appropriate.

There being no questions, Dr. Sridhar stated that the University Curriculum Committee and the Admissions and Standards Committee proposed that the Honors College be transitioned into The Jack, Joseph and Mortin Mandel Honors College and asked Senators to vote. The Proposal for The Jack, Joseph and Morton Mandel Honors College was approved unanimously by voice vote.

Dr. Sridhar remarked, “The Search Committee for the Dean of the Honors College that the Provost mentioned is actually legitimate since we now have an Honors College.”

Professor Yin noted that he had a quick announcement. The next Faculty Senate meeting is February 11, 2015 which starts to bring us into the timeline for changes for the next catalog year so for people who mentioned to colleagues and department chairs, things that would need to go through the Admissions and Standards Committee for the next catalog year, probably people need to get in touch with him by the first week of spring semester because the Committee’s rolling cycle gets backlogged very quickly. He just wanted people to keep that in mind. If people are kicking around ideas, now is the time to inform him.

everyone recalls, the reordering of the new paper evaluations was delayed by bidding processes because of requirements to contract things out. He noted that there also are a lot more paper forms than anyone expected. He noted that there seems to be some question about how many forms to order. If we don't have enough, then if we never used the electronic on-line submissions, we would have paper for many years but he is not sure

Dr.

Senator Robert Krebs stated that he had two comments and a question. First, he referred to “Turnitin.com” and noted that Dr. Wolf had made a notation about students’ original work. He noted that this is not available on “Turnitin.com”. Even if it said that there is complete plagiarism, it won’t show you the other papers. Students’ work is protected after upload. Professor Wolf replied that it would compare. She noted that if a student submits a draft and then submits a final paper, “Turnitin.com” would compare it to that draft paper.

Dr. Krebs stated that the other comment he wanted to make is with respect to “Tegrity” just to recognize that there is a bandwidth issue. It is so memory intensive. If somebody used that at a broad scale, it would slow down the whole university network. Professor Wolf responded that all she knows is that E-Learning prefers that we have them do the uploading of our “Tegrity”. She noted that there is a special way that they want them done and they do offer workshops as well. They really don’t want us doing them on our own computers at home because of that.

Dr. Krebs noted that his question was, does “Proctor-U” cost money for the students? Dr. Wolf replied, “Yes.” Dr. Krebs remarked that it seems that this would be a false sense of security because you can sit there with your computer locked up with your cell phone. Professor Wolf responded that she is just reporting on “Proctor-U”. She doesn’t know anything about “Proctor-U” except for what she reported to Senate. Dr. Wolf commented that if we do want it, if someone does want it done, if a student is outside of the area and they have to take an exam on line, it is monitored through an external site and there is a cost involved with it.

Dr. Glenda Thornton commented that she has been in touch with a part-time

Dr. Gross commented that his philosophy is completely the opposite. He noted that in the real world you can check anything and everything and he tells the students that they are welcome; this is an open notebook exam; he puts them in the computer lab and they can do anything. He noted that he monitors whether the students talk to each other or call their uncle in Chicago on the topic; he indicated that's all he does. Everything is available to the students on the web if they want to use it. Professor Wolf replied that that is a difference in philosophy because in Nursing their tests are not open book for the most part.

XIII. Program Prioritization (Report No. 29, 2014-2015)

Vice President Stephanie McHenry gave a PowerPoint presentation and reported

do real analysis on where people are spending; are you buying stuff from our approved vendors that give us preferential pricing or are you going somewhere else so she is very excited about that.

Vice President McHenry commented that similarly we have talked about automated hiring packages; we've had some modernization there and there may be more; she is predicting the death of red folders. She commented that she doesn't know what we are going to do with all of those red folders; hopefully we didn't buy so many. She stated that there has to be a better way than people running around the college with red folders with pieces of paper in them to get people on board and hired. She added that this was another low hanging fruit. Similarly, electronic Traveling Expenses and payment; there has to be a better way.

Vice President McHenry reported that they actually went to their cabinet which exists of the President, the V.P.'s, as well as the General Counsel's Office and a couple of Deans just to say, "All right, I think I know what we are experiencing. What else are you seeing?" She noted that out of a little analysis there, very briefly three things popped up as potential for undergoing business process improvement projects – that was the purchasing process, which we have talked about; the hiring process, we talked about part of that; and, IS&T project management. She reported that they are actually going to go through formal business process improvement processes for each of those and again that is an area where they have to keep going down the list every year and pick out a few that they can do.

In terms of ongoing assessment, Vice President McHenry stated that she knows less of that data than probably anyone in the meeting room in the sense of being able to capture and measure it in the future. She stated that she does think it is very important for us to

program prioritization – should each of us go back to our departments and say, if we are spending no more than another school, then we should give basically a pass, right? So if we compare to Akron and Miami, and we are in between, okay, he knows that this is not the case, right? Vice President McHenry replied that Dr. Krebs just needs some basis for knowing how you are doing.

Dr. Krebs said, “But then let’s compare everyone. I’m not saying that I know what is right. I have a list here of the number of different departments, since the task; we have a clearly defined set of units that stayed defined over a long period of time.

members. We start hiring Chiefs of Staff for big amounts of money. How much of our total budget is going for that particular group of people?”

Vice President McHenry stated that this is another area. She noted that this was discussed at Steering so obviously it is not just headcount. We can look at total expenditures and see what that trend looks like as well.

Professor Karem

Dr. Sridhar suggested going along with Bill Kosteas' point, and redoing another chart along these same lines showing how much we are actually spending in these sectors for each college. Vice President McHenry noted that she wrote that down.

Dr. Berlin Ray agreed with what Dr. Sridhar had said. She noted that given all the talk about administrative bloat, she is interested in our upper administration and what the positions are and what their responsibilities are and are there overlap and are there people for example who might have more than one office and more than one staff and if there is extra money being spent

for her and it is really not her job as the chair of the department to be doing basic secretarial work too. She stated that she thinks that what the administration is hearing from the faculty and the people at that service to operational level is that as we hear about new big high-paying high-profile V.P. jobs being added, we feel how many student workers answering telephones have been cut over the years and we desperately need some of that support back. She went on to say that to see an analysis maybe on the administrative side of what we've lost versus what we've gained

that grouping. The university support sector is Athletics, Budget and Financial Analysis, Business Affairs, Campus Safety, Enrollment, Facilities and Safety, President's Office, Advancement and Engagement.

Dr. Gross asked, "What is the third one?" Vice President McHenry responded, Academic Support is Academic Planning, Academic Programs, Provost's Office,

President McHenry responded that Athletics is in the University Support Sector, things that are not academic basically.

Professor Robichaud commented that she sees why it was put there.

Vice President McHenry stated that it is certainly an academic. She then said, "No, it is in University Support." She added that it is sort of like those things we do that aren't directly related to teaching and students but that holds other things.

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Senator Michael Spicer noted that Provost Mageean had stated that there was a two percent drop in headcount enrollment. He said that he was curious as to what was the corresponding change in credit hours. Provost Mageean replied that it was a six percent drop and that was what they had anticipated this year with the 4 to 3 conversion and we budgeted for that and we are within budget on that.

Mr. Tim Long, Associate Vice President for Finance and Technology, stated that we are running about 2.5% to three percent behind our budget for spring enrollment.

Provost Mageean remarked that we budgeted for the credit hour loss from the 4 to 3 conversion.

Dr. Sridhar commented that we are running behind the budgeted numbers. Mr. Long replied, "Yes. For summer and fall and for spring we are now running about 5.8% behind last year's spring enrollment at this time and we are running about 3.5% behind our budget because we pulled back on our budget and budgeted conservatively. So, that trend is what happened in the fall as well."

XV. New Business

Senate President Sridhar asked if there was any new business. There being no new business, Senate President Sridhar asked for a motion to adjourn. Senator Jim Marino moved and Senator Kathleen Little seconded the motion and the meeting adjourned at 4:50 P.M.

Respectfully submitted,

Debbie K. Jackson
Faculty Senate Secretary

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